

## Principles and Practices

The School will monitor, record and assess the progress of each student for the courses in which the student is enrolled. In accordance with the National Code 2018, the School will offer reasonable support to students to enable them to achieve expected learning outcomes and will facilitate access to learning support services consistent with the requirements of the courses and the learning needs of the students.

## Satisfactory Academic Progress

In all years, students will need to demonstrate improvement in the use of English language. Students at all age levels are encouraged to participate as much as possible in class discussions and activities. Additionally, an international student will need to meet the following criteria in their School reports to be deemed to be making satisfactory academic progress:

- Reception – Year 2: 1 (Excellent), 2 (Very Good), 3 (Sound) or 4 (Developing)
- Years 3-6: A (Excellent), B (Very Good), C (Sound) or D (Developing)
- Years 7-12: A (Excellent), B (Good) or C (Satisfactory)
- IB Diploma: minimum of 24 points across 6 subjects, with all subjects at 3+ and a maximum of 1 HL at 3.

Senior students must be attaining grades or scores that will enable the achievement of a SACE or IB certificate.

## Intervention and Counselling

Students who are deemed to be at risk (i.e. not making satisfactory academic progress) will be interviewed and will participate in counselling. The interview and counselling will:

- Identify and agree upon areas of concern
- Identify and agree upon improvement strategies
- Activate an appropriate intervention plan to facilitate improved progress
- Identify and agree upon subject-specific targets (where appropriate)
- Identify and agree upon consequences of failure to meet improvement expectations.

Staff involved in this process will be one or more of the following:

- Relevant Head of Sub-school
- Director of Teaching and Learning
- EALD Specialist
- SACE Coordinator
- IBDP Coordinator
- School Psychologist
- Enrolments Manager/International Student Coordinator

Where the risk is considered to be ongoing and more serious, the intervention plan will become a written agreement and the International Student Coordinator will provide students and parents with a copy.

If the student does not improve sufficiently by the end of a second intervention plan cycle, the School will advise the student in writing of its intention to report the student for breach of visa condition 8202. The student then has 20 working days in which to access the School's internal complaints and appeals process. Depending upon the outcome of the internal process, the student may wish to contact the SA Ombudsman at no cost. This must be done within 20 days (see ISPO 003 Complaints and Appeals Policy for further details).

The School will notify ESOS via PRISMS that the student is not making satisfactory course progress where:

- The student does not access the complaints and appeals process within 20 days
- The student withdraws from the complaints and appeals process
- The complaints and appeals process finds in favour of the School.

## Duration of Study

Part of the assessment of course progress at the end of each reporting cycle will include an assessment of whether the student's progress is such that they are expected to complete their course within the expected course duration. The School will only extend the duration of the student's study where:

- Course completion has been affected by compassionate or other compelling circumstances
- The extension forms part of the intervention plan
- An approved deferment or suspension of study has been granted in accordance with the School's Deferment, Suspension and Cancellation Policy.

Where the School decides to extend the duration of the student's study, the School will report this change via PRISMS within 14 days and/or issue a new Confirmation-of-Enrolment if required.

## Policy Certification

<b>Policy authorised by:</b>	Principal
<b>Responsibility of updating Policy/Procedure:</b>	Director of Teaching and Learning
<b>Date Ratified:</b>	14/01/2014
<b>Date Introduced:</b>	28/01/2014
<b>Date Reviewed/Revised:</b>	7/10/2019
<b>Date for next Review/Revision:</b>	7/10/2021