



Application for Enrolment

Full Fee Paying International Students 2017



St Peter's Collegiate Girls' School
(trading as St Peter's Girls' School)

Cricos Provider No: 00373D



**ST PETERS
GIRLS**

Application for Enrolment Full Fee Paying International Students



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Established in 1894, St Peter's Girls' School is an Anglican day school specialising in the education of approximately 800 students from 2-year-old children to Year 12, the final year of Senior School. It has an outstanding record of academic and co-curricular achievement. The School is situated 6km east of the Adelaide Central Business District with convenient public transport and our own buses servicing the School.

International students are welcomed into our School community and homestay accommodation can be arranged. Students are expected to both speak and write in English, and there is provision for English as a Second Language (ESL) lessons. The School aims to provide an academic program which caters for all abilities. We employ highly qualified staff and the learning environment is enhanced by up-to-date technology, first rate facilities and beautiful grounds. The School is committed to ensuring that each student is recognised as an individual with unique qualities and talents which must be developed. The curriculum covers a wide range of subjects and three languages are offered, French, Japanese and Chinese. The campus is situated on 9 acres of land and is surrounded by Ferguson Conservation Park and Bell Yett Reserve.

The School provides fully air-conditioned classrooms fitted with multimedia devices for teaching including electronic whiteboards, portable laptops and data shows for flexibility in teaching environments. Its fine facilities include a heated swimming pool, tennis/netball courts, a gymnasium, fitness room, Art/Drama and Music studios, an Arts Centre for performing arts, Food Technology Centre, four fully equipped Science laboratories, a Chapel, canteen facility, lecture theatre and Early Learners' Centre. Technology is used as part of teaching the curriculum with students from Years 5-8 using an iPad and all students in Years 9-12 have their own laptop computer.

St Peter's Girls' School is registered in the Commonwealth Register of Institutions and Courses for Overseas Students, CRICOS No. 00373D. International students are welcome and all applications will be individually considered by the School with offers of enrolment dependent upon availability of places and assessment of the supporting documents provided with the application.

Our Mission

St Peter's Girls' School provides the highest quality education from Pre-School to Year 12 in a stimulating, caring and supportive environment that is underpinned by the Christian traditions of the Anglican Church.

We are a community of learning that develops students' skills and attitudes to prepare them for the challenges and responsibilities of adult citizenship. By fostering an intercultural understanding within an internationally diverse and globally aware community, the development of individual character and personal achievement by all students is encouraged and celebrated.

The ESOS Framework

Providing quality education and protecting your rights

The process for enrolment of FFPOS is in keeping with the Australian Government Department of Immigration and Border Protection (DIBP) legislation and procedure. The Australian Government wants international students in Australia to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for international students. These laws are known as the ESOS Framework and they include the Education Services for International (ESOS) Act 2000 and the National Code 2007. The Framework also importantly provides rights and protections for both students and education providers including the standards for the delivery of education services. For more information please visit the DIBP website at www.immi.gov.au.

Visa requirements

International students must have a valid visa for the duration of their studies in Australia. The type of visa will determine if the student is classified as a Full Fee Paying Overseas Students (FFPOS) or whether they are charged local tuition fees. Students who require a School's (subclass 571) student visa to study a primary, junior secondary or senior secondary school course are classified as a FFPOS.

The process for enrolment of FFPOS is in keeping with the Australian Government Department of Immigration and Border Protection (DIBP) legislation and procedure. For further information please visit the Australian government website at www.immi.gov.au.

Entry requirements

If English is not the applicant's first language, the student will be required to undertake an English assessment prior to their consideration of a placement at our School. The cost associated with English language proficiency testing must be met by the applicant's family. Results from this testing will determine if the student will need to undertake an English Language Intensive Course for Overseas Students (ELICOS) to ensure their English is at the academic level for their enrolment at St Peter's Girls' School. St Peter's Girls accepts the following tests:

The Australian Education Assessment Services (AEAS)

AEAS testing can be arranged overseas by an agent or parents and further information can be obtained by calling +618 9787 7612 or at www.aeas.com.au. This test is suitable for girls aged 8-16 years.

International English Language Testing System (IELTS)

This test has a 9 band scale and is suitable for girls aged 15 and older. The IELTS website is www.ielts.org.

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The test of English as a Foreign Language (TOEFL)

This test is suitable for girls aged 15 and older. The TOEFL website is www.ets.org/toefl

The required level of English Language Proficiency for enrolment is as follows:

Required level of English language proficiency			
Year Level	AEAS	IELTS	TOEFL
Year 8 (Junior Secondary)	40 or above	Band 4.5 or above	32 or above
Year 9 (Junior Secondary)	40 or above	Band 4.5 or above	32 or above
Year 10 (Junior Secondary)	46 or above	Band 5 or above	35 or above
Years 11 and 12 – SACE	57 or above	Band 5.5 or above	46 or above
Years 11 and 12 – IB	67 or above	Band 6 or above	60 or above

The Enrolment Process

The following procedure is required for international students to apply for enrolment to St Peter's Girls' School.

How to enrol

Complete the Application for Enrolment Form and send together with:

1. A certified copy of the student's birth certificate
2. A photocopy of her passport page, with photo, passport number and expiry date.
3. English Language Proficiency test results (AEAS, TOEFL, IELTS, all accepted)
4. Copies of the student's school reports in English for the last two years
5. A reference from the student's current school on the student's behaviour and commitment to studies
6. A non-refundable application fee of AUS120

Assessment of these documents is then made with the appropriate Head of School, and/or the Director of Teaching & Learning, IB Coordinator, ESL teacher and the Director of Admissions.

Formal offers

Successful applicants will receive a formal letter of offer and written agreement for the student's placement. The written agreement will outline the course the student is enrolled in, the conditions of the enrolment, list the tuition and non-tuition course fees payable and the student's welfare requirements. Acceptance of this offer is confirmed by returning the signed written agreement, Enrolment Confirmation Form, student Code of Conduct, Medical form, Homestay Registration form and payment of the invoice.

On completion of the above-mentioned steps, the School will then issue the student with an electronic Confirmation of Enrolment form (CoE) and Confirmation of Appropriate Accommodation and Welfare Form (CAAW) for students under 18 years where the School is taking responsibility for the welfare and accommodation. These documents will enable the applicant to apply for an Australian Schools visa (subclass 571).

Health cover

FFPOS are required to have compulsory Overseas Student Health Cover (OSHC) for the duration of their course and an additional three months as per their visa requirements. The School can arrange this health cover with Allianz Insurance after confirmation is made.

Contact information

Students and their families must keep the School informed of any changes to contact details, which includes their addresses, home telephone numbers, email addresses and mobile numbers both prior to enrolment and during their enrolment. Any changes must be communicated to the School within seven days. Once commenced, students are asked to complete a confirmation of contact details every six months as a condition of a subclass student visa (subclass 571).

Accommodation Policy

St Peter's Girls does not have boarding facilities. The enrolment is accepted on the condition that an international student will reside with:

1. A parent or relative that is approved by the Department of Immigration and Border Protection,
2. In a supervised Homestay arrangement approved by the School, which arranges homestay in agreement with the Australian Homestay Network (AHN) – visit www.homestaynetwork.org.

When a student turns 18 years of age, the School requires her to continue to live in approved accommodation arrangements until the end of her study at the School. Students are not permitted to live independently while enrolled at our School. A full copy of this policy is provided with the written agreement and can be requested from the Admissions Office.

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Attendance Policy

Students on a student visa are required to attend a minimum of 80% of their classes each semester. This is a condition of a student visa (subclass 571). Students who fail to maintain this standard are at risk of being reported for unsatisfactory attendance and this can result in them losing their student visa. The School records class attendance daily and has a system for monitoring course attendance. A full copy of this policy is provided with the written agreement and can be requested from the Admissions Office.

Monitoring Student Course Progress Policy

As a condition of a student visa (subclass 571), the student must maintain satisfactory course progress as defined by the education provider. A copy of the monitoring student course progress policy is provided with the written agreement and can be requested from the Admissions Office.

Course credit

St Peter's Girls' School will assess all applications for entry to the School. Course credit may be offered for students transferring from interstate or overseas in Year 11 and the beginning of Year 12, based on evidence provided of studies undertaken under the relevant state, territory curriculum assessment authority or nationally accredited framework. For students entering the International Baccalaureate, only recognition of previous learning in that course can be credited.

Nominated guardian

In the absence of a parent available on a day-to-day basis, the School requests where possible for the family to appoint a guardian to assume this role. The School requires the guardian to be over the age of 21 years, be a permanent resident or hold an approved temporary resident status and recommends that the person is known to the family. The guardian will be required to complete confidential information forms.

Declaration of Understanding

Our School has an expectation that students will perform at a level to maintain our School's academic record and behavioural code. Conditions of the student visa also require that students must:

- Meet the attendance requirements of the course
- Meet the academic requirements of the course
- Abide by the student code of conduct
- Have travel schedules approved before making travel bookings
- Have compulsory overseas student health cover.

Privacy Policy

St Peter's Girls is bound by the National privacy principles contained in the Commonwealth Privacy Act. Information supplied on the Application for Enrolment form will be used in accordance with the School's Privacy Policy. The policy can be obtained from www.stpetersgirls.sa.edu.au/privacy.

International Baccalaureate Diploma

St Peter's Girls' School is a non-selective and inclusive school which provides two academic pathways in Years 11-12. These are the International Baccalaureate (IB) Diploma and the South Australian Certificate of Education (SACE).

Proficiency in English is a requirement for international students at the point of admission into the IB Diploma course, as English is the language of instruction. Proficiency in languages is essential to achieving success in summative assessment. These include written and oral internal and external assessments and the examinations, all written in English. Furthermore, at the point of admission for international students, consideration is given to their English competencies and intensive English courses are arranged for those students who do not meet the competency standards. Entry into St Peter's Girls' School is based on being able to demonstrate successful academic achievement in their local school using school reports as well as providing evidence of their level of English language proficiency.

For the purpose of selecting Full Fee Paying Overseas Students (FFPOS) who wish to study the IB Diploma in the future we are recommending that students who enrol in Year 11 will need to complete the TOEFL (The Test of English as a Foreign Language) and achieve 600 or above OR the IELTS (International English Language Testing System) initiated by the British Council and IDP Edu Australia and achieve a band of six or above to be eligible for the programme. This is to ensure that FFPOS students have the proficiency in English to allow them to be successful in the course.

Continuing FFPOS who, on the advice of the ESL/English teacher(s), have sufficient English to achieve success in the IB Diploma do not need to be assessed. An additional application form will need to be completed for students enrolling the IB Diploma.



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Student details		
First names	Preferred Name	
Family name		
Home address of student		
		Postcode
Postal address of student		
Date of birth	Nationality	
Student's country of birth	Language (s) spoken at home	
Name of current school	Language (s) studied	
Proposed year of entry	Current year level	
<input type="checkbox"/> Please tick if there is a Court Order or agreement regarding other persons' contact with, or responsibility, for the student (please provide copy of documentation)		
Other family members in Australia		
Name	Phone	
English Speaker? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Father or Guardian details		
English Speaker? <input type="checkbox"/> Yes <input type="checkbox"/> No		
First names / Mr / Dr / Rev'd	Family name	
Occupation	Employer	
Business phone	Mobile	
Preferred email		
Private address		
		Postcode
Postal address		
		Postcode
Private phone	Nationality	Native Language
Citizenship	Country	
Mother or Guardian details		
English Speaker? <input type="checkbox"/> Yes <input type="checkbox"/> No		
First names / Ms / Mrs / Dr / Rev'd	Family name	
Occupation	Employer	
Business phone	Mobile	
Preferred email		
Private address		
		Postcode
Postal address		
		Postcode
Private phone	Nationality	Native Language
Citizenship	Country	



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OFFICE USE ONLY

Date received _____
Payment received _____
Status: W A C _____
Level _____
Year _____

Special Needs & Conditions

Does your child have any special needs or conditions which may impact their ability to take full advantage of the programs offered by our School: Yes No ESL requirements

Does the student have any known allergies or medical issues? Yes No

If you answered yes, please provide any relevant reports or documentation

Overseas Applicants and New Arrivals

Overseas applicants or applicants from families recently arrived in Australia are required to complete the following:

Does the student require a visa for entry to Australia? Yes No

If yes, what type of visa? Permanent resident Temporary resident Exchange student Full fee paying overseas student

Student's passport number _____ Expiry date of passport _____

Do you have an Agent? Yes No
Agent's name _____
Agent's phone _____

Do you have an Australian guardian? Yes No
Guardian's name _____
Guardian's phone _____

Does the student require Homestay to be organised by the School? Yes No

Agreement

I/We have read the enrolment information details and conditions in this Application for Enrolment form.

I/We confirm we submit this Application together with the following items:

- A certified copy of the student's birth certificate
- A photocopy of her passport page, with photo, passport number and expiry date.
- English Language Proficiency test results (AEAS, TOEFL, IELTS, all accepted)
- Copies of the student's school reports in English for the last two years
- A reference from the student's current school on the student's behaviour and commitment to studies
- A non-refundable application fee of AUS120

Both parents' signatures are required unless one parent is sole custodian.

Father or Guardian or Sole Custodian Date: _____	Mother or Guardian or Sole Custodian Date: _____
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To assist us with our future planning, could you please complete the following:

How did you learn about St Peter's Girls' School?

- Agent
- Advertisements
- Family / friends
- News items
- Exhibition
- Website
- Academic excellence
- Other (please specify): _____

Completed Application Form

Please return the completed Application for Enrolment Form accompanied by an Application Fee of \$120 AUD (non-refundable), to the address below.

Director of Admissions
St Peter's Girls' School
PO Box 1185, Kensington Gardens
South Australia, 5068 Australia

Electronic Payments
The School's bank account details are:
Commonwealth Bank - Burnside Village, Glenside Branch
Branch No. 065 125 - Account No. 1030 8135

Amount \$ _____
Receipt No _____

To pay by credit card, please complete the following:

Please charge my Mastercard Visa
Card Number: _ _ _ / _ _ _ / _ _ _ / _ _ _ _
Expiry Date: _ _ / _ _
Amount \$ _____
Cardholder's Name: _____
Cardholder's Signature: _____